

ATTENDANCE:

BOARD	George Downsborough, Jr., Chair Betsy Whitman, Vice-Chair Elliot Abrams, Supervisor Jessica Buckland, Supervisor Daniel Treviño, Supervisor
STAFF	Doug Erickson, Township Manager Lawrence Pegher, Finance Director Stephen Casson, Township Engineer Alexandra Castrechini Nicole Pollock, Planner Tyler Jolley, Chief of Police Betsy Dupuis, Solicitor
AUDIENCE	C-NET (2) Phil Park, Resident Gary Weber, Resident Anthony Grillo, Resident Suzy Alexander, Resident Jon and Janice Lettle, Residents Jim Payne, Resident Bob Drumm, Resident Mark Steven Artz, Resident Jim Prowant, Resident Valerie Burnett, Resident Mark Toretti, Penn Terra Andrea Pandolfi, Resident Sharon Collins, Resident Linda Huss, Resident James Collins, Resident Ralph Oliva, Resident Deb and Christ Flavin, Residents Jeanne Weber, Resident Barb and Bill Jones, Residents Bill Puffer, Residents David Chew, Resident Ken Healy, Resident Susan Hartman, Resident Deborah Marsh, Resident Anita Thies, Resident Shiela and Alan Abruzzo, Residents John Sepp, Penn Terra Joe Zanghi, Resident Joan Schrock, Resident Ron Huss, Resident Pamela Robb, Resident Alan Kirk, Resident

1. CALL TO ORDER

The December 11, 2019 Board of Supervisors Meeting was called to order by Chair Downsborough at 7:00PM.

Mr. Downsborough stated that the Board of Supervisors held an Executive Session prior to the regular meeting to a) receive legal advice b) provide a review of the Manager's work performance in 2019, and c) review an Zoning Hearing Board decision with the solicitor.

2. PUBLIC COMMENTS

On behalf of the Board, Ms. Whitman thanked Mr. Downsborough and presented him with a certificate for his years of service on the Board of Supervisors from the PA State Association of Township Supervisors (PSATS).

3. **PRESENTATIONS / PUBLIC HEARINGS**

a. **Update on Traffic Calming for Toftrees Avenue and Presidents Drive/ Beaumanor Drive**

In an effort to address concerns about pedestrian safety at this location the Board has been exploring options originally recommended in a [safety study](#) produced by the Township's traffic engineering consultant. To date the Township has

- a) installed additional signage alerting motorists to yield for pedestrians
- b) surveyed residents about the possible installation of rumble strips and speed tables
- c) rejected rumble strips due to resident concerns about noise
- d) discovered there is now too much traffic for the use of speed tables

Public Works Staff has compiled the following new information on this matter:

Trans Associates, through additional analysis considering increased traffic on Toftrees Avenue, determined that traffic signals are still not a warranted treatment (i.e. not allowable) for this intersection. Their December 4th report is included with the agenda materials. The report appendix is available in pdf format on request.

Public Works staff recommends the installation of Rectangular Rapid Flashing Beacons (RRFB) at this location. Grant funding may be available in the later part of 2020 or 2021. A memo from the Public Works Director was included with the agenda materials.

Public Works staff meet recently with representatives from the Local Technical Assistance Program (LTAP) and the Centre County Metropolitan Planning Organization (CCMPO) at the intersection who also recommended the installation of Rectangular Rapid Flashing Beacons and upgraded signage. A written report was distributed at the meeting.

Following an introduction by the Public Works Director, the Board should review the information provided, take public comments, and discuss the matter.

The Board should provide directions to staff on next steps which could include:

- Ask for additional information (costs, time-line, options) for one or more of the identified options
- Direct staff to begin process for installation for one of the identified options
- Direct staff to investigate some other new option proposed by the Board

Mr. Puffer suggested putting up mirrors to help see what is coming up and low profile strips to slow traffic down.

Mr. Grillo stated that the issues is not awareness of this intersection, but it is to physically reduce the speed at that intersection.

Mr. Chew asked what volume has to do with speed tables. Mr. Erickson stated that the engineering guidance is not to install humps or tables when the volume is above 6500 vehicles a day and if we go outside guidance then it could be a liability issue.

Ms. Collins asked if it is possible to have a camera for auto tickets. Mr. Erickson answered that it is not allowed in Pennsylvania.

Dr. Buckland asked about status of moving the mailboxes. Mr. Drumm stated that today mailboxes are being installed along Victory Drive.

Dr. Buckland moved to direct staff to install Rectangular Rapid Flashing Beacons and provide an update on cost and schedule in January . Seconded by Ms. Whitman, the motion passed 5-0.

4. **PUBLIC SAFETY**

a. **Police Update**

Chief Jolley gave a brief overview of the November 2019 Public Safety Report which was included with the agenda materials and as we head into the winter season, Chief Jolley would like to remind residents and visitors of our [Snow Emergency parking restrictions and the requirement to clear sidewalks of ice and snow after storms.](#)

SUPPLEMENTAL ISSUE

Mr. Phil Park, residing at the intersection of Cricklewood Drive and N. Barkway, has requested the installation of permanent "Your Speed Is" radar signs at two locations on Cricklewood Drive. A letter from Mr. Park was included with the UPDATED AGENDA materials.

The Police Department currently rotates our signs to many different streets around the Township. Prior to making any permanent installation, it would be prudent to develop a policy defining locations that would or would not be eligible for this treatment. The Police Chief will provide an update on costs associated with these signs.

Chief Jolley stated that signs costs around \$2700 to 3000.

Mr. Downsborough stated he has no problem adding Mr. Park's location in rotation but does not want to have everyone coming in to ask for one. He asked Mr. Park to schedule a meeting with staff.

The Board asked staff to bring back a report on potential costs for deploying radar signs.

b. **Football Traffic Update**

A list of daily traffic counts at two locations on Toftrees Avenue was included in the agenda materials

On November 25th the Police Chief and Manager participated in the initial planning meeting for the 2020 PSU football season. The PSU Athletic Department reported that the new system generally worked well with the exception of the West ingress and egress. Overall the post-game heavy traffic periods were shorter than previous years.

To address the West zone issues the University is proposing to add additional parking lots to the North Zone which is accessed by Toftrees Ave and Fox Hollow Road. PSU has provided data for analyzing the expected traffic loads on Toftrees. The Manager will review the PSU data, our own traffic counts and his prior traffic study and report back to the Board and the PSU Athletic Department. A final decision on which lots will access the North Zone will not be made until the Township has had an opportunity to provide input.

The Manager also suggested that the North Zone pre-game check-point be moved to somewhere south of the Toftrees/ Fox Hollow intersection; this would queue traffic on Fox Hollow instead of on Toftrees.

The Police Chief noted that the 2 extra officers were very helpful this year in managing traffic and should be continued for the 2020 season.

This item is for information only. No Board action is required. This matter will be re-visited at a future Board meeting after a new traffic projection is completed.

5. **PUBLIC WORKS**

a. **Toftrees Corridor Improvements – Public Open House Dec 9th**

The Township is beginning a long range planning process for upgrades to the older portion of Toftrees Avenue from Waddle Road to The Station's driveway. The Township's consulting engineering firm, Navarro and Wright, conducted a workshop for the Board and an Open House for the public on Monday to gather input on current problems and potential solutions. A session with property owners and facility managers is scheduled for December 18th.

The consultants are also developing a website for the project -- Toftreescorridor.com – where project information is posted.

Ms. Castrechini provided a brief summary of the Public Open House. This item is for information only and requires no Board action.

b. **Valley Vista Traffic Signal Upgrades**

The Township has received a \$198,082 grant from PennDOT for improvements to the traffic signals along Valley Vista Drive, initially soliciting bids to install an adaptive signal system. After two rounds of bidding, the single bid received greatly exceeded the available project funding.

After consulting with the PennDOT Central Office and District traffic engineers, the Public Works Department recommends revising the project to meet the available funding. The scope changes to the project are:

1. Replace fiber optic line to office with broadband antennae that communicate with PennDOT Central Office servers via existing PennDOT facilities, and
2. Remove Centracs® Adaptive System and replace with Maxview software which can be changed remotely either by Township Staff or PennDOT.

The awarded Green Light Go grant funding from PennDOT is still active for this project and will expire in May 2020 if not used. The current proposal does not require any trenching or excavating and is not weather dependent.

The agenda materials included a recommendation memo from the Assistant Engineer and a new cost estimate. The Public Works Department recommends moving forward and soliciting bids for the revised project.

Mr. Abrams moved to approve this project to place out for bid. Seconded by Ms. Whitman, the motion passed 5-0.

6. **PLANNING AND ZONING**

a. **Planning Commission Report**

Mr. Schmidt provided a brief overview on the activities of the Planning Commission.

6. PLANNING AND ZONING (Continued)

b. Gray Buffalo – Replot of LOTS 1RRR & 2RRR to Lots 1RRRR & 2RRRR & Subdivision of Lot 3

This plan was initially reviewed by the Board on [November 20th](#). An excerpt of that agenda is included with the agenda materials and provides the background on the project. At their November 4th meeting, the Planning Commission recommended conditional approval pending completion of all items noted on each comment letter provided by staff.

Following public input and Board discussion on November 20th, the Board directed the Manager to obtain an opinion from the Township Solicitor regarding the right of the Gray's Woods Partnership to replot a portion of parcel 18-301-004B to create the proposed Lot 3, and directed the staff to make a request to the Gray Buffalo Partnership to a) self-impose a "no further subdivision" restriction on Lot 3; and b) if the answer to a) is no, then will they self-impose a restriction to not turn the driveway for Lot 3 to Deer Brook Drive into a future roadway.

Following the meeting the Township's Solicitor recused herself due to a potential conflict of interest. Subsequently the Manager engaged [Mr. Patrick Fanelli, Esq.](#), of Duncansville to provide an opinion as requested by the Board.

In response to a November 22nd letter from the Township (included with the agenda materials.) requesting the self-imposed restrictions noted above the applicants have proposed adding the following note to the Plan:

24. Lot 3 may construct a driveway on to Deer Brook Drive. A conversion of this driveway to serve as a road to Lot 2RRRR or Lot 3 is prohibited.

This change satisfies part b) of the November 22nd request.

The Manager suggests the following approach for tonight's meeting:

1. Re-Introduction of the subdivision plan by Planner
2. Response from developers' representatives regarding self-imposed restrictions proposed at the last meeting
3. Board member comments/questions to the developers' representatives or Township Staff
4. Audience comments
5. Final comments/questions from Board members
6. The Board should consider action to approve the plan as recommended or deny the plan and, as required by the Municipalities Planning Code, cite the specific sections of the Patton Code the plan does not meet.

The agenda materials also included a location map, the Patton Township Staff Plan Review Comments and a 11" x 17" Plan Set. The Township's deadline for taking action on this plan is January 5, 2020.

Mr. Sepp stated that he noted on the plan that the access on Deerbrook Drive can only be used as a driveway to lot 3 only.

Mr. Kirk, spoke against the Subdivision of Lot 3.

Mr. Zanghi stated that in the covenants we are not allowed to provide access to adjacent lot through our own lots unless approved by developer.

6. PLANNING AND ZONING (Continued)

b. Gray Buffalo – Replot of LOTS 1RRR & 2RRR to Lots 1RRRR & 2RRRR & Subdivision of Lot 3 with update to Plan Note

Ms. Collins stated that this comes down to “the principal of things” and for the developer wanting to change the plan this many years later does not seem fair.

Mr. Webber stated he is concerned about the stream.

Mr. Oliva stated that there is another alternative but it is more expensive. He stated that most residents bought lots knowing there would be open space.

Dr. Simmon asked if the Board got the Solicitor’s advice. Mr. Trevino stated that the legal opinion received did not provide any information to refute the staff’s judgement.

Ms. Schrock asked the Board to honor our request and say no.

Ms. Whitman stated that the stream is on both sides of Deerbrook Drive and there is a huge culvert to accommodate the stream.

Mr. Trevino stated he resents the developer has alienated the former customers but there is nothing they can do because they did not violate the Patton Township code.

Mr. Downs brough moved to approve the Gray Buffalo – Replots of Lots 1RRR & 2RRR to Lots 1RRRR & 2RRRR & Subdivision of Lot 3. Seconded by Mr. Trevino, the motion passed 5-0.

Ms. Whitman asked it to be noted that the driveway must stay a driveway and not become a road.

c. Nittany Valley Sports Centre – Master Plan Revision #4

This item is a Master Plan revision to the Nittany Valley Sports Centre site located in the Planned Airport District (PAD) along Bernel Road and Champion Drive. The purpose of this plan is to change the use of Phase 1D from an Outdoor Multi-Use Field to an Additional Parking Area and to add Phase 1H (the remaining portion of former Phase 1D) as a smaller Multi-Use Field. The total parking provided up to and including this phase provides the required parking for Phases 1A, 1B, 1C, & 1H for Lot 1R. A Land Development Plan will be submitted for each Phase of the Master Plan.

At their December 2nd meeting, the Planning Commission recommended conditional approval pending completion of all items noted on each comment letter provided by staff. The following items were included with the agenda:

1. Location Map
2. Patton Township Staff Plan Review Comments
3. COG Refuse & Recycling Comments
4. Alpha Fire Comments
5. 11” x 17” Plan Set

The Manager suggests the following approach for tonight's meeting:

1. Introduction of the item by the Planner
2. Presentation of Master Plan by the developers and/or their design professionals
3. Board comments/questions to the developers and their design team
4. Audience comments/questions
5. Final comments/questions from Board

6. **PLANNING AND ZONING (Continued)**

c. **Nittany Valley Sports Centre – Master Plan Revision #4 (Continued)**

6. Board considers action to schedule a Public Hearing or identifies additional information required prior to taking action. (next available Public Hearing date would be January 22nd.)

Mr. Trevino moved to set Public Hearing on January 22 for the Nittany Valley Sports Centre- Master Plan Revision #4. Seconded by Dr. Buckland, the motion passed 5-0.

7. **ADMINISTRATION**

a. **Determine Process for filling Vacancy on 2020 Board**

Mr. Erickson stated that it is anticipated that one of the parties elected to the Board of Supervisors will decline the seat. This will create a vacancy on the Board effective on the date of the annual re-organization meeting on Monday, January 6, 2020.

In accordance with Section 407 of the Second Class Township Code, the remaining four members of the Board have 30 days to fill the vacant seat with someone who is a registered voter and has resided in the Township for at least one year. The appointee would serve until the end of 2021. The seat will be up for election in 2021 for the remainder of the six year term expiring at the end of 2025.

Section 407 **does not** specify a method for selecting a resident for the position. The state Sunshine (Open Meetings) Law **does** require that all deliberations and the final decision must be made during open, public meetings of the Board.

When a vacancy occurred in 2017 the Board adopted a process the included:

- Publication of background and educational materials for prospective residents(see agenda materials)
- Placement of ads in the Centre Daily Times, on Facebook, and Township website
- Applications from residents interested in the appointment
- Brief presentations from each interested resident at a Board meeting
- Board deliberation and decision at a public meeting

If the Board opts to use the above method, the following timeline is proposed:

Begin accepting applications	December 30, 2019
Deadline for applications	Noon January 10, 2020
Presentations and Board Deliberations/Decision	January 22, 2020
Special Meeting for Decision (if needed)	January 29, 2020

Ms. Whitman suggested starting to accept applications December 16, 2019.

Dr. Buckland suggested looking over applications as they come in.

Ms. Dupuis advised against the Board declaring the position open and appointing someone in the same meeting.

Mr. Luck suggested that it would be less awkward to do presentations in a special meeting.

The Board agreed to adjust the above timeline with accepting applications starting December 16 and doing presentations at 6pm with regular meeting following on January 22, 2020.

7. **ADMINISTRATION (Continued)**

b. **Broadband Expansion Feasibility Study**

The 2019-2023 Capital Improvement Plan included funding to engage a consultant to explore the feasibility of extending very high speed internet connectivity to neighborhoods in the Township. This project is intended to serve the Township's residents by providing enhanced residential service through higher speeds and potential access to multiple ISP vendors, and as an economic development tool supporting small businesses and home-based businesses.

The Phase 1 study (2020) includes the following services:

1. Assist Township in identifying Project Goals and Develop a Project Statement
2. Identify current service levels and identify service desires/gaps
3. Identify and Evaluate options to close service desires/gaps
4. Provide recommendation on implementing enhanced service to residents

Phases 2 and 3 would further define a service model and service area for the program and potentially begin implementation in 2022.

Former Supervisor Jeff Luck has worked closely with the KINBER network and others in the field of extending and using technology by local governments. Mr. Luck has provided a proposal to the Township for the Phase 1 study.

A draft agreement to engage Mr. Luck for Phase 1 was included with the agenda materials.

Mr. Trevino moved to approve entering a consultant agreement with Mr. Luck. Seconded by Mr. Abrams, the motion passed 5-0.

c. **Service Line Warranty Program – a National League of Cities Partnership Program**

At the [November 13th](#) meeting the Board received information on the subject program (see Nov 13th agenda excerpt in the agenda materials) and took preliminary action to enter into a marketing agreement.

Board members Buckland, Whitman, and Abrams have requested an opportunity to further review and investigate the details of the program.

The Board members should identify any questions or concerns they have concerning the program specifically or the broader policy concepts involved in a partnership of this nature.

The agenda materials included:

1. Comments from 2 residents, and
2. A recent letter provided by the Pennsylvania Municipal League endorsing the program.

Representatives from Service Line Warranty Program are available to attend a future meeting to answer questions from the Board and the public.

Dr. Buckland stated she is uncomfortable with using the Township seal and does not like they do not call it insurance when that is what it is.

Dr. Buckland moved to opt out of having a marketing agreement. Seconded by Ms. Whitman, the motion passed 3-2 with Mr. Trevino and Mr. Downsborough voting against the motion.

7. **ADMINISTRATION (Continued)**

d. **Adoption of Capital Improvement Plan 2020-2024, 2020 Township Budget, and 2020 Council of Governments Budget.**

PLEASE BRING OR DOWNLOAD COPIES OF THESE DOCUMENTS:

[2020 Township Budget
2020-2024 CIP](#)

[2020 Township Line Item Detail
2020 COG Summary Budget](#)

In October the Board received and reviewed the Manager's recommendation for the Township's five year Capital Improvement Plan (CIP). The CIP provides an additional financial planning tool that serves as a companion to the Township's annual Budget, focusing on major capital projects, significant operational increases (e.g. staff additions or COG programmatic changes), and long-term financing options.

At the November 13th meeting the Manager's recommended budget was presented, incorporating the current elements of the CIP, which the Board tentatively adopted with no change to the proposed tax rates. This Tentative 2020 Township Budget was advertised for a Public Hearing, which was held on November 20th. The Board received no comments at the Public Hearing.

The 2020 Township Budget presented for final adoption provides for no increase in tax rates and the following totals:

Revenue	\$13,899,236
Expenditures	\$14,998.847
Revenue less Expenses	\$ (1,099,611)
Ending Cash Balance	\$ 2,196,327

The 2020 Township Budget must be adopted by December 31, 2019.

At the November 25th General Forum meeting the 2020 Centre Region Council of Governments Budget was approved and referred to the municipalities for adoption. Approval of the 2020 Township Budget would incorporate approval of the 2020 COG Budget.

The Board should consider the following actions to adopt the 2020-2024 CIP and the 2020 Township Budget:

- Approval of a 2020-2024 Capital Improvement Plan Resolution (2019-027)
- Approval of a 2020 Budget Resolution (2019-028)
- Approval of a 2020 Property Tax Rate Resolution (2019-029)

Drafts of the three resolutions were included with the agenda materials

Mr. Abrams moved to approve the above three Resolutions to adopt the Capital Improvement Plan 2020-2024, 2020 Township Budget, and 2020 Council of Governments Budget. Seconded by Mr. Trevino, the motion passed 5-0.

7. **ADMINISTRATION (Continued)**

e. **Cable TV Franchise Renewal**

Patton Township has joined with 7 other municipalities in Centre County to negotiate cable TV franchise renewal terms with Comcast. Supervisor Chair Downsborough has been the Township's representative on the Centre Area Cable Consortium (CACC) Board of Directors. The CACC Board meet on November 18th, reviewed the final draft of the new franchise agreement and took action to recommend that all the members individually approve the agreement with Comcast. The Patton Board of Supervisors reviewed the terms of the agreement at their November 20th meeting and directed the Manager to prepare the appropriate documents for adoption at this meeting.

The Franchise, which only pertains to cable TV services, is an agreement that enables Comcast to use Patton Township's right's-of-way for their cables and junction boxes and offer service to Patton Township residents and business, in exchange for the following benefits to the Township:

- Payment of a percentage fee of gross revenues generated in the Township (currently 5%)
- Channel space for CNET
- Contributions to CNET for new equipment and capital improvements
- Minimum customer service standards
- Right-of-Way protections

The agenda materials included the following documents:

- Franchise agreement
- Proposed Ordinance for adoption

The Board should review the documents provided, solicit public comments, discuss the issue and consider action to adopt Ordinance 2019-604 to approve and sign the Agreement.

Mr. Abrams moved to approve the Cable TV Franchise Renewal. Seconded by Ms. Whtiman, the motion passed 5-0.

f. **Joint Solar Power Purchase Agreement Process Update**

Ms. Whitman provided an update on this project. A timeline for engaging consultants is included with the agenda materials.

8. CONSENT AGENDA

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and will also be available to the public at the sign-in table. At the request of a Board member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are “pulled,” the Board should consider a motion for “approval of the Consent Agenda items as shown on the agenda.”

a. Public Works

1) Fall 2019 Road Inspection Report

A copy of the Township Engineer's Fall 2020 Road Report is included with the agenda materials. The report includes recommendations for the 2019 road maintenance program. Major items scheduled for 2019 include:

TABLE 1. 2020 ROAD RESURFACING WORK PROGRAM

STREET	FROM	TO	RATING	LENGTH (ft)	WORK TYPE
Gray's Woods Blvd.	Meeks Ln.	Spring Glen Pl.	75	2,940	Overlay
Highland Drive	Sierrar Ln.	Briarwood Ln.	75	1,000	Overlay/Curbing
S. Barkway Ln.	Cricklewood Dr.	End	72	1,210	Overlay
Scotia Road	Marysville	Marysville Ln.	71	640	Overlay
Valley Vista Drive	Carnegie Dr.	Oakled Dr.	72	Varies	Overlay sections

Total Length (ft) 5,790

This item is for information only. The recommended work has been incorporated into the 2020 Budget.

It is recommended that the Board receive and accept the Fall 2020 Road Report.

2) 2020 Truck P-28 Replacement

The Public Works Director requests authorization to place an order for the purchase of the subject replacement truck through the state's COSTARS cooperative purchasing program as described in the memo included with the agenda materials.

It is recommended that the Board approve the purchase for a 2020 Peterbilt Model348 dump truck and upfitting from Hunter Keystone Peterbilt, L.P. in Clearfield, PA and A&H Equipment Company of Bridgeville, PA for a total of \$173,411.00.

3) Accept Deed of Dedication for Hawbaker-Brower Parcel 18-010-349

The Hawbaker-Brower Limited Partnership has offered as a gift to the Township a 1.31-acre non-building parcel in Park Forest off of East Hillside Avenue. A deed of dedication has been executed by the Partnership and provided to the Township. The appraised value of the parcel is \$17,000. The agenda materials included a location map, the tax role information for the parcel and the draft resolution.

It is recommended the Board adopt Resolution 2019-026 accepting the subject parcel for public use.

8. **CONSENT AGENDA (Continued)**

a. **Public Works**

4) **Grant Application for Level II Electric Vehicle Charger**

The Manager and Assistant Engineer have compiled the required information to submit a grant application to the state Department of Environmental Protection (DEP) for funding an Electric Vehicle Charging station at the Township Building. The grant is expected to fund \$6,198 of the \$6,686 total project. A brochure sheet illustrating the charger is included with the agenda materials.

It is recommended that the Board approve the submission of the subject grant application.

b. **Planning and Zoning**

1) **Patton Crossing Lot Consolidation Plan of Tax Parcels 18-012-20 & --21**

The purpose of this plan is to consolidate Tax Parcels 18-012-20 & -21 in conformance with the Patton Crossing Master Plan.

At their December 2nd meeting, the Planning Commission recommended conditional approval pending completion of all items noted on each comment letter provided by staff. The following items are included with the agenda:

1. Location Map
2. Patton Township Staff Plan Review Comments
3. Alpha Fire Comments
4. 11" x 17" Plan Set

It is recommended that the Board conditionally approve the subject plan as recommended by the Planning Commission

2) **Mattern Lane Subdivision Sewage Management Revised Resolution**

The Board approved this subdivision plan and a sewage management resolution at the September 25th meeting. Since then, DEP is now requiring the property owners to seek a higher level permit for their on-lot systems and refile their application. This requires a new approval date for the mandated municipal resolution to accompany the new application. The draft revised resolution is included in the agenda materials.

It is recommended that the Board approve Resolution 2019-017R for the subject approved development

c. **Administration**

1) **Minutes – November 20, 2019**

The draft minutes of the last Board meeting are included with agenda materials. Board members having questions or changes should contact the Township Manager prior to the meeting so revisions can be included in a supplemental distribution.

It is recommended that the Board approve the November 20, 2019 minutes.

8. **CONSENT AGENDA (Continued)**

c. **Administration (Continued)**

2) **November 2019 Voucher Report**

A copy of the November 2019 Voucher Report is enclosed. Board members having questions should contact the Township office prior to the meeting so the necessary information can be obtained.

It is recommended that the Board approve the November 2019 Voucher Report.

3) **Police Pension Plan Employee Contributions for 2020**

The 2020-2022 contract with the Police Officers' Association provides that employee contributions for the Police Pension Plan will be 2.0 percent of base salary for 2020. A confirming resolution is required on an annual basis.

It is recommended that the Board adopt Resolution 2019- 030 (included with the agenda materials) confirming the 2020 contribution rate of 2.0 percent.

4) **Fee Schedule Change for Refuse and Recycling**

The Township maintains a Fee Schedule of various user fees and charges that are required to carry out the business of local government. For certain regional activities, such as Building Permits and Refuse collection, state law mandates that fees be set at the local level. The new contract for refuse and recycling commences on January 1, 2020. The new monthly fees for collection will be:

Regular (up to 8 bags) Service	\$19.54
Low-Use (1 bag/week) Service	\$16.22
EXTRA BAG	\$ 2.00
Late fee	\$10.95
Special Pick-up	\$30.00

It is recommended that the Board adopt Resolution 2019- 031030 (included with the agenda materials) to update the Patton Township Fee Schedule as indicated

Mr. Abrams moved to approve the Consent Agenda. Seconded by Dr. Buckland, the motion passed 5-0.

9. **MANAGER'S REPORT**

Mr. Erickson reported on the following:

- a. Zoning Hearing Board decision
- b. Development Update (enclosed)
- c. State College Complete Counts Committee – [Census Day](#) is April 1, 2020 – Census 101 Flyer enclosed

c. [Upcoming Events](#)

- [1] Township Office Schedule
 - Closing Early - 1 pm, December 24th
 - Closed, December 25th, Christmas
 - Closed, January 1st, 2020 – New Years Day
 - Closed, January 20th, 2020 – Martin Luther King, Jr. Day
 - Closed, February 7th – Presidents Day
- [2] Patton Township Business Association Lunch Mtg, Dec 18th
- [3] Board Re-organization Meeting, January 6th, 4 pm
- [4] Patton Township Business Association Lunch Mtg., Jan 22(?) 4th Wed
- [5] ABC Appreciation Dinner, Feb. 21, 2020

10. **COMMITTEE REPORTS**

[Transportation and Land Use, December 2 – Abrams](#)

- Student Housing Project/Housing Assessment Update
- Centre County Long Range Transportation Plan (Lrtp) – Confirm Needs/Issues Provided at March 2019 Workshop

[Exec, December 10 – Downsborough](#)

- Executive Director's Report
- Recess to an Executive Session to Discuss a Personnel Matter

- a. State College Borough Water Authority. November 21 – Montieth (report enclosed)
- b. Centre Area Cable Consortium, [No meetings scheduled](#) – Downsborough
- c. Spring Creek Watershed Commission, , Hurley Alt
- d. [Centre County Metropolitan Planning Organization](#), November 26 – Abrams, Whitman Alt.
- e. [Centre County Airport Authority – \(4th Thursday\) – Trevino](#)
- f. [Solar Power Purchase Working Group – November 27 - Pegher](#)
- g. Website Upgrade, Demos to be scheduled - Whitman, Buckland, Pegher, Erickson

11. **OTHER BUSINESS**

There was no other business.

12. **ADJOURNMENT**

Mr. Trevino moved to close the December 11, 2019 Board of Supervisors meeting at 9:53PM. Seconded by Dr. Buckland, the meeting was adjourned.

Douglas J. Erickson, Township Secretary