

ATTENDANCE:

BOARD	Elliot Abrams, Chair Bryce Boyer, Vice-Chair George Downsborough, Jr., Supervisor Jeff Luck, Supervisor Walt Wise, Supervisor
STAFF	Doug Erickson, Township Manager Lawrence Pegher, Finance Director John Petrick, Chief of Police
ABSENT	Betsy Dupuis, Solicitor
AUDIENCE	C-NET (3) Ryan Herber, Penn State Accounting Student Stephen Krolezyk, Penn State Accounting Student Andrew Pchok, Penn State Accounting Student Josh Troxell, Supervisor Elect Jeremy Hartley, CDT

1. CALL TO ORDER

The November 11, 2015 Patton Township Board of Supervisors meeting held at the Township Municipal Building was called to order at 7:00 PM by Chair Elliot Abrams.

2. APPROVAL OF MINUTES

Due to late distribution of the November 4th minutes, the Board decided to review and vote on them at the November 18th meeting

3. PUBLIC COMMENTS

There were no comments.

4. ADMINISTRATION

a. Proposed 2016 Township Budget: Presentation And Tentative Adoption

Mr. Pegher stated that a copy of the proposed **2016 Township Budget** was attached. This document presents each major revenue and expenditure category in a two-page section. A copy of the companion book, the **Line Item Detail**, is also enclosed. This book shows more detail on revenue and expenditures and has a description of each line item in the proposed budget. The proposed budget and line item detail have been prepared by the staff and constitute the recommendation of the Manager.

(The Budget documents are on the Township's website and can be viewed or downloaded by clicking [here](#))

i. Budget Presentation

Mr. Pegher provided an overview of the proposed 2016 Budget.

Mr. Downsborough asked if the Loan Proceeds are lower than expected. Mr. Pegher answered yes due to delays on the Open Space and Waddle Road Improvement projects.

Mr. Abrams stated that there will not be an increase in taxes. Mr. Pegher stated there is an increase proposed for the anticipated Open Space borrowing.

4. **ADMINISTRATION (CONTINUED)**

a. **Proposed 2016 Township Budget: Presentation And Tentative Adoption (CONTINUED)**

i. **Budget Presentation (CONTINUED)**

Mr. Pegher stated that the only item that went up significantly is health insurance and due to the fact our plan is self-funded the Township will have to pay in a little more.

Mr. Downsborough asked if the Township health insurance is basically self-funded. Mr. Pegher answered yes.

Mr. Pegher stated that the Proposed 2016 Township Budget has \$13,125,480 in Revenues and \$14,030,300 in Expenditures with a Use of Fund Balance of \$904,820 and a Year End Cash Balance of \$1,184,952.

Mr. Downsborough stated that COG is looking at the costs of service of Leaf and Brush pick up. He asked if the Public Works Budget could be break out some of the functional costs for programs like brush and leaf collection. Mr. Pegher stated that the Township has a new work order program that is going to help allocate the costs.

Mr. Erickson stated that he will get data for the next year's budget and with Mr. Pegher's numbers that about \$300,000 was used for Leaf and Brush collection which would break down to around \$500 per parcel.

Mr. Pegher stated that the 2016 Budget includes levy of 6/10th of a mill in tax dedicated to Open Space Preservation.

Mr. Erickson stated that he proposed the increase in contribution to CBICC Economic Development Partnership from \$15,000 to \$17,500 for 2016, given that the County Board of Commissioners are anticipated to significantly increase their contribution .

Mr. Pegher stated that the Cost of Living Adjustment (COLA) for non-uniform employees will be 1.8%, and employees are also eligible for a 1.25% Merit Increase. He stated that the Police Contract goes through till the end of 2016 and has a pay increase of 2.5% for 2016.

Mr. Luck asked if the Police Contract expires the end of 2016. Mr. Pegher answered yes.

Mr. Pegher stated that there is a 17% increase in health insurance costs with employees contributing 11% for non-uniform employees and 10% for uniform employees.

Mr. Luck asked if Halfmoon Township and Harris Township are contributing to CBICC. Mr. Erickson he believes that Halfmoon Township is doing a small contribution. Mr. Luck stated he would be more inclined to provide more support if we had a clearer idea of what the money is being used for. Mr. Erickson stated that there is a sub-committee that is looking at funding formulas.

Mr. Wise asked if the Township is looking at a Home Rule initiative. Mr. Erickson stated he has not pushed forward with the Home Rule issue. Mr. Boyer stated he has done a lot of research on Home Rule and that there could be a lot of baggage that comes along with it and that we would need to be cautious.

Mr. Downsborough asked if there is anything else with Act 511 that the Township could take an advantage of. Mr. Erickson answered "not that I am aware of", but that he will do a little research for the next meeting to confirm.

4. **ADMINISTRATION (CONTINUED)**

a. **Proposed 2016 Township Budget: Presentation And Tentative Adoption (CONTINUED)**

ii. **Tentative Budget Adoption**

The Board should adopt the Manager's recommendation, with or without changes, as the Tentative 2016 Township Budget to provide a working document for advertising, public review and comment. After the Public Hearing scheduled for November 18, 2015, the Board will identify any changes required before final adoption of the 2016 Township Budget on December 9, 2015. If significant increases are to be made in the Tentative 2016 Township Budget, re-advertising is required. Reductions in the Tentative 2016 Township Budget do not

iii. **Budget Review Schedule**

The following budget review schedule has been advertised:

- November 18 Public Hearing on Budget and Budget Work Session
- December 9 Budget Adoption (part of regular meeting agenda)

Additional work sessions or meetings may be scheduled by the Board as necessary. The Board should confirm or revise the schedule as appropriate. The Board may defer the decision to schedule additional work sessions until the end of the November 18 work session.

Mr. Downsborough moved to adopt the Tentative 2016 Township Budget. Seconded by Mr. Luck, the motion passed 5-0.

5. **MANAGER'S REPORT**

Mr. Erickson suggested rescheduling the December 9th meeting to 4pm instead of 7pm. The Board agreed to have the December 9th meeting at 4pm.

6. **OTHER BUSINESS**

There were no other business.

7. **ADJOURNMENT**

There being no further business, by Mr. Luck's motion and Mr. Downsborough's second, the meeting was adjourned at 7:38 PM.

Douglas J. Erickson, Township Secretary