

**ATTENDANCE:**

BOARD	Elliot Abrams, Chair Bryce Boyer, Vice-Chair George Downsborough, Jr., Supervisor Jeff Luck, Supervisor Walt Wise, Supervisor
STAFF	Doug Erickson, Township Manager Brent Brubaker, Township Engineer Lawrence Pegher, Finance Director John Petrick, Chief of Police Betsy Dupuis, Solicitor Eric Vorwald, Planner
AUDIENCE	C-NET (3) Brad Chovit, Timberton HOA Kathleen Chovit, Timberton HOA Jerry Disotell, Carnegie Courts HOA Louis Lombardi, Timberton HOA Jerry Powell, Pinetree HOA – Carnegie Drive Bonnie Disotell, Resident

**1. CALL TO ORDER**

The May 27, 2015 Patton Township Board of Supervisors meeting held at the Township Municipal Building was called to order at 6:59 PM by Chair Elliot Abrams.

**2. APPROVAL OF MINUTES**

Mr. Luck moved to approve the April 22, 2015 meeting minutes. Seconded by Mr. Downsborough, the motion passed 5-0.

**3. PUBLIC COMMENTS**

There was no public comments.

**4. PUBLIC SAFETY**

**a. Police Report**

Chief Petrick stated that the April 2015 Public Safety Report was included with the agenda materials showing a slight increase in Part I crimes due to an increase in retail thefts and a increase in serious crimes due to an increase of DUI arrests.

Mr. Downsborough asked when the bike patrol season begins. Chief Petrick stated that in May there is an increase in bike patrol and that it all depends on the availability of an officer due to the limited ability to answer calls when on a bike.

He stated that there was two taser deployments; one on April 10<sup>th</sup> when assisting State College Borough with a warrant service concerning a drug incident and one on May 2<sup>nd</sup> at Walmart Shopping Plaza due to a disorderly person.

5. **PUBLIC WORKS**

a. **Carnegie Drive Parking Study**

Mr. Brubaker stated that he has surveyed residents of the 2500 block of Carnegie Drive regarding potential parking restrictions.

The agenda materials included a memo from the Public Works Director along with several attachments including survey results, a proposed hybrid plan for implementing parking restrictions to resolve sight distance issues, and several emailed comments from residents.

The Board should consider directing staff to proceed as recommended or gather additional information or input. To implement the proposed parking restrictions requires the Board to approve an Ordinance at a future meeting. The Ordinance provides the legal authority for the Police Department to enforce the "No Parking" zones.

Mr. Luck asked if the amount of parking in the hybrid plan be about the same as prohibited on one side. Mr. Brubaker answered yes. Mr. Luck stated that he agrees that no parking would not be a sustainable solution.

Mr. Boyer asked if there are any parking studies. Mr. Erickson stated that he will get the parking study results to the Board.

Mr. Disotell stated his biggest concern is that he has people parking right next to his driveway which blocks his vision to see to get out of his driveway. He stated that he would prefer no parking on both sides.

Mr. Abrams suggested looking into site distance for driveways and prohibiting parking at driveways. Mr. Brubaker stated that in the vehicle code that a person can park by driveway but not block a driveway.

Mr. Powell stated that what Mr. Disotell described is the same situation he is having with cars parking near the driveways and is concerned that someday there will be an accident due to the vehicles blocking view for residents to pull out of their driveways. He stated that there are two spaces available for each unit.

Mr. Disotell stated that another problem he has seen is the rate of speed in the area which is part of the problem. Chief Petrick suggested putting a "Your Speed Is" sign could be put out in the area to help make residents aware of their speed.

Ms. Disotell stated that she does not want to wait two more months until something is done and would like something to be done temporarily.

By consensus of the Board, the Board moved to advertise an Ordinance for June 17, 2015 meeting.

6. Planning and Zoning

a. Timberton Estates; Walking Path Options

Mr. Brubaker stated that in 2014 the Timberton Estates Home Owners Association (HOA) approached the Board of Supervisors and requested approval to revise the approved Timberton Estates Subdivision plan by removing the perimeter walkway, which had been accepted by the Township as an improvement in-lieu of formal parkland, and making a \$10,000 "fee-in-lieu of parkland" payment to the Township. The Board reviewed the issue specifically two times in 2014 and asked the Township staff and HOA to look at alternative approaches. The Board also review the general concept of rural subdivisions and rural walkways at a meeting in March 2014.

The Public Works Director has compiled a list of several alternative approaches to address the matter, ranging from maintaining the walkway as is (status quo option) to accepting the terms proposed by the Timberton HOA.

The agenda materials included a location map, the PW Director's memo on alternatives, a subdivision drawing, an MOU for recording property owners' approval of the proposed change, and three sets of minutes from 2014 covering the discussion noted above.

Mr. Chovit stated that every resident of the HOA has signed the MOU due to residents being concerned about privacy, cost of maintenance on the trail and that the trail will not really be used by the residents.

Mr. Lombardi stated that it is the privacy issue due to the trail being in residents' backyard and that there is no use for people to drive to the area to use the trail.

Ms. Chovit stated that the decision should be based on who this trail will really benefit and at what costs. She stated that the Township sent out surveys to residents in regards to supporting the trail system but this trail creates undue hardship and little benefit to the residents. She stated that if survey wording was changed that residents would vote no. She stated that the builder was the previous president of the HOA went bankrupt that the residents had to come up with the money to pay for back taxes, unpaid bills for services and legal fees. She stated that these trails increase the risk of burglaries, rape, harm to children, forest fires and more.

Mr. Downsborough stated that he went out last weekend and tried to walk both the trail and the road. He stated that there is a shoulder all around Timberton Circle where residents walk and had no issues walking on the road and not willing to give up the idea on a trail but relocating the trail to the shoulder of the road. Mr. Erickson stated that walking on the shoulder was implicit in Option 4.

Mr. Luck asked what problem is solved by specifically creating a trail along the road and wants to make sure there is right-a-ways for future plans. He stated that this particular trail was not very well done and is not worth hanging onto. He stated that he feels the Township will gain more to have access to Route 550 and Penn State.

Mr. Boyer stated that this is the second development in recent history that requested to remove loop trails and that he is not a fan of these because there is no connection except for people's back yards.

Mr. Luck moved to accept Option 4 requiring both of the additional requirements including access for a potential bikeway. Seconded by Mr. Boyer, the motion passed 4-1 with Mr. Downsborough abstaining.

Mr. Luck moved to amend the subdivision regulations so that loop trails would not be eligible for parkland credit. Seconded by Mr. Downsborough, the motion passed 5-0.

## 7. ADMINISTRATION

### a. Strategic Planning; Initial Discussion

Mr. Erickson stated that during the Manager's performance review in December, the Board members expressed an interest in exploring options for a strategic planning exercise. Tonight's discussion will start with an introduction to the basic strategic planning process, a look at the multi-year planning efforts currently employed by the Township, a review of a prior regional visioning / planning exercise, and an initial discussion on the value of multi-year, strategic planning.

At its essence, municipal strategic planning entails developing a multi-year, forward-looking expression of goals and values that are believed to improve and enhance our community and our shared experience. Strategic planning can occur in many forms, but all effective exercises will ultimately include goals to be achieved, objectives that further define the goal, and an implementation strategy for fulfilling the objectives.

As a starting point, the Manager has collected a number of municipal strategic plans from across the United States and Canada, including plans from State College Borough and Ferguson Township. These can be found on the Township's website at <http://twp.patton.pa.us/board/Strategic%20Planning%20Exercise>. These examples are intended to illustrate the wide range of approaches and scoping that a strategic plan can include.

### **Current Township Multi-year Planning Exercises**

A Patton Township strategic plan ideally would complement these current efforts to plan for the future needs of the Township, the region and the County.

- Patton Township (PT) Two-year [Budget and Forecast](#)
- Five-year Capital Improvement Plans ([Township](#), Centre Region, various Authorities)  
The Township Plan also includes proposed staff additions.
- Centre County Metropolitan Planning Organization (CCMPO) - four-year [Transportation Improvement Plan](#)
- Comprehensive (Land Use) Plans ([Centre Region](#) and [County](#)) (recommended to be updated every ten years)
- Patton / Halfmoon Townships Area Plan (completed 2013)
- CCMPO - [20+ year Long Range Transportation Plan](#)
- [PT Parks Plan](#) (ten year plan for capital improvements and major maintenance items)
- [PT Bikeway Plan](#) (prioritized list of bikeway connections to be developed)
- PT Road Resurfacing and Reconstruction Reserve Fund (five-plus year plan for major street pavement maintenance items. See PT Budget above)
- PT Equipment Replacement Reserve Funds (10-plus year plans for Police vehicles, Public Works trucks and equipment, and municipal building systems. See PT Budget above.)
- Centre Region Equipment Replacement Funds for Fire, Code and Parks equipment
- PT Open Space Task Force 2015, to select next acquisition property(ies)
- Homestead Farms Neighborhood Improvement Plan
- Centre County Economic Development Partnership

7. **ADMINISTRATION (Continued)**

a. **Strategic Planning; Initial Discussion (Continued)**

**Prior Regional Strategic Planning**

In 2000 a broad base of regional stakeholders came together and developed the “Vision 2020 Living with I-99 Land Use and Sustainability Plan.” This was a project of the I-99 Community Partnership for Sustainable Development, administered by ClearWater Conservancy and financed by FHWA and a Growing Greener grant from DEP.

The Plan produced 28 Strategies focused on managing growth; conserving, preserving, and protecting the environment; strengthening the economy; and designing sustainable communities. (page 8). The most direct outcome for Patton Township from this effort was the adoption of the I-99 Interchange Overlay zoning district in 2001 (Strategies 3 and 7). Patton Township was already using several of the proposed strategies (e.g. 1, 2, 9) and, for a variety of other motivations, implemented other strategies independent of the Plan (e.g. 4 partially, 13, 23).

A copy of the Plan (pages 1-24) was included with the agenda materials. The [full plan, in pdf format](#), is also available on the website.

**Two more lists for consideration**

As potential “book-ends” to a potential wide-ranging, expansive Strategic Plan, the Manager has compiled two lists that are included with the agenda materials:

- 1) A list of mandated activities the Board of Supervisors is required to undertake in accordance with state and federal law.
- 2) A list of topics that are controlled exclusively by state law and not subject to any local rule-making.

**Discussion**

The Manager suggests that a good point for beginning discussion is for the Board members to talk about why they believe a strategic planning exercise would be helpful in continuing to provide “good governance” or improving our community and, perhaps, what are some of the “goal” areas that should be explored as part of the exercise.

Again, there is no one form a strategic plan must take, or a rigid path to follow. The best plans will be those that result in actionable items that lead to positive change for the community.

One possible outcome of tonight would be to continue the current discussion of the value of strategic planning at the next Board meeting. If the Board determines that they want to take another step down the path, the next discussion would include a review of options in defining an initial broad scope for a strategic planning exercise.

Mr. Abrams stated that whether or not we do the whole thing we should at least work on the few important items.

Mr. Luck stated that we need to look at the long term vision of Patton Township.

Mr. Downsborough asked what the target of input is. Mr. Erickson stated that this is something to be discussed.

8. **CONSENT AGENDA**

The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included with the agenda packet materials distributed to the Board and will also be available to the public at the sign-in table. At the request of a Board member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are "pulled," the Board should consider a motion for "approval of the Consent Agenda items as shown on the agenda."

a. **Public Safety**

1) **Agreement for Purchase of Mobile Video Cameras under COSTARS Cooperative Purchasing Program**

As proposed in the Township's Capital Improvement Plan and 2015 Township Budget, the Police Chief is completing the installation of Mobile Digital Video Equipment in the Township's fleet of Police patrol vehicles.

Included in the agenda materials is a price quote, obtained under the Pennsylvania COSTARS cooperative purchasing program, from WatchGuard Video / Enforcement Video, LLC of Allen, Texas in the amount of \$10,704.00 for the last two camera installations.

**It is recommended that the Board take action approve the purchase as noted above.**

b. **Public Works**

1) **School Drive Temporary Traffic Regulations**

When this road was accepted as a Township Street in February, we failed to establish temporary traffic regulations, so infractions can be enforced by the Police Department.

To rectify this, the Board should approve the following Temporary Traffic Regulations for School Drive.

Speed Limit	25 mph, entire length of School Drive
Stop Intersections	traveling north at intersection with Amblerwood Way Traveling south at intersection with Douglas Drive
School Speed Limit	15 mph, entire length of School Drive between the hours of 8:00 to 8:45 a.m. and 2:45 to 3:30 p.m. on days that school is in session:
Parking Prohibited	Along both sides of School Drive from a point 180 feet north of Douglas Drive to Amblerwood Way

8. **CONSENT AGENDA** (Continued)

b. **Public Works** (Continued)

1) **School Drive Temporary Traffic Regulations (Continued)**

Permanent traffic regulations will be enacted by Ordinance at the June 17<sup>th</sup> Board meeting.

**It is recommended that the Board take action to adopt the Temporary Traffic Regulations for School Drive as noted above**

c. **Administration**

1) **Circleville Bikeway Funding Resolution**

In April the Board took action to designate additional funds from the General Fund Cash Balance and the Open Space Preservation Reserve Fund Cash Balance to fully fund the Circleville Bikeway project as designed.

In accordance with Section 3202.(e) of the Second Class Township Code regarding budgeting practices, this supplemental appropriation should be memorialized by Resolution.

A draft resolution, "2015-008, Making Supplemental Appropriations for the Circleville Bikeway Construction" is included with the agenda materials.

**It is recommended that the Board take action to adopt the Resolution.**

2) **Waddle Road Interchange Improvements Project; Modification of Kish Bank Loan to Extend Draw Down Period to June 1, 2017**

Even as the Project moves towards bid, the Township is still obligated to pay for the required right-of-way acquisitions and utility relocations. In 2014, the Township and Kish Bank had extended the period for making draws on the line of credit (i.e. Loan) to June 30, of 2015. At this time staff and the Bank are recommending we extend the draw period to June 1, 2017.

A copy of a draft Resolution, along with the referenced Agreement to modify the terms of the original Loan Agreement are included with the agenda materials. The Resolution and Agreement make no other changes to the terms of the Loan.

**It is recommended that the Board take action to adopt the Resolution.**

Mr. Luck moved to approve the Consent Agenda including Resolutions 2015 -008 and 2015-009. Seconded by Mr. Boyer, the motion passed 5-0.

9. **MANAGER'S REPORT**

a. **Crown Castle commencing with fiber optic installation**

Mr. Erickson stated that we had received Highway Occupancy permit applications for the fiber optic installation.

b. **Waddle Road Interchange Bidding Schedule**

Mr. Erickson stated that PennDot received the utility clearance today and that the project is now under federal highway review. He stated that they are looking at advertising on June 4<sup>th</sup> and Staff will look into hiring a Utility Relocation Coordinator to assist with the project.

c. **Refinancing Discussion with Public Financing Consultant**

Mr. Erickson stated that Mr. Gibbons provided a bond proposal for Patton Township to save a little money and that the bond rate graph was enclosed with the agenda.

10. **COMMITTEE REPORTS**

Mr. Downs brough stated that Human Resources was cancelled.

Mr. Luck stated that Parks Capital was cancelled.

11. **OTHER BUSINESS**

There was no other business.

12. **ADJOURNMENT**

There being no further business, by Mr. Luck's motion and Mr. Boyer's second, the meeting was adjourned at 8:45 PM.

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Douglas J. Erickson, Township Secretary